

**August 14, 2014**  
**Central LA Human Service District Board Meeting Minutes**  
**Office of Public Health Conference Room, Alexandria, LA**

**Members Present:**

Egan Jones	Harry Foster	Sharon Pugh
Bob Westmoreland	James Sprinkle	Sondra Redmon
Clarence Hymon	Ron Carr	Tommy Davis
Edwina Ricks	Roseada Mayeux	

**Guests:**

Bart Liles	Ingrid Cannella	Lizz White
Chauncey Hardy	Karin Shrader	Polly Biggs
Cindy Parr	Kathy Pflipsen	Vic Dennis
Crystal Hurt	Lamar Biggs	
Ebony Croon	Leola Joshua	

**I. Call to Order**

Meeting called to order at 5:30 pm by Chair James Sprinkle.

**II. Read and Approve August Meeting Agenda  
Solicit Public Comment Requests**

Jim read the agenda for the monthly board meeting. Jim announced if anyone had any questions, the public comment forms were available at the back of the room. The form should be passed to the Chair during the meeting and requests would be addressed by the Board. Jim asked for a motion to accept the August agenda. Roseada motioned to accept the board meeting agenda with a second motion by Sharon. Jim asked for any comments from the board or public, no comments were received and motion carried.

**III. Consent Agenda**

July Board Minutes

Jim confirmed that everyone had received the July 2014 minutes. Jim asked for a motion to accept the July minutes. Tommy made the first motion and Clarence seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

**IV. District Reports**

**1. ED Monthly Report**

Egan read his monthly ED report to board members and public; as well as the two handouts of the parish forums for Concordia and Grant.

**2. Financial Report**

Karin reviewed the FY15 budget with the board members and fielded questions.

## V. Policy Reviews

### 1. ENDS: I.A. Global Ends Statement

Jim asked the board members to turn to Section 3, page 3 of their board binders so they could review the Global Ends Statement as a whole board. Discussion was allowed and he then asked the board members to fill out the Board Compliance Monitoring Tool and forward to him for review. Jim asked for a motion to accept the policy as stated. A motion to accept the policy with no changes was made by Edwina and seconded by Sondra. Jim asked for any comments from the board and public. No comments were received. All board members were in favor and none opposed. Motion carried.

### 2. Executive Limit: II. B. Treatment of Consumers

Egan presented and read his Executive Limit report and allowed for discussion. A copy of the report was provided to the board members. James asked board members to complete the Executive Limits Evaluation form and forward to him for review. No comments from board members were noted on the evaluation forms. Jim asked for a motion to accept Egan's report. A motion to accept the report on Treatment of Consumers with no changes was made by Bob and seconded by Roseada. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

### 3. Executive Limit: II. J. Ends Focus of Grants and Contracts

Egan presented and read his Executive Limit report and allowed for discussion. A copy of the report was provided to the board members. There was lengthy discussion about the report and the evaluation form and how the questions are worded. James asked board members to complete the Executive Limits Evaluation form and forward to him for review. No comments from board members were noted on the evaluation forms. Jim asked for a motion to accept Egan's report. A motion to accept the report on Community Relationships with no changes was made by Bob and seconded by Roseada. Jim asked for any comments from the board or public. No comments were received. Nine (9) board members were in favor, one (1) opposed and one (1) abstained. Motion carried.

The discussion continue about the verbiage of the Evaluation Form in question six in regards to using the term "data" if there is no data presented with the report to be able to answer the question. It was decided to change the word "data" to "report" in question six. A motion to change the evaluation form verbiage on question six was made by Bob and seconded by Harry. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

### 4. Policy Review: III. C. Board Job Description

Clarence presented his report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Edwina and seconded by Sharon. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

### 5. Policy Review: III. D. Board Member Job Description

Sharon presented her report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Sondra and seconded by Ron. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

## **VI. Board Business**

### **1. Board Development/Training Topic: CLHSD Programs and Services**

Egan, Becky Craig and Leola Joshua reviewed the updated directory with the board members, as well as fielded questions. Jim asked the board members to place the directory in their white orientation binders.

### **2. Issuance of Waiver to Board Member**

After the June meeting, Tommy Davis had missed his 3<sup>rd</sup> board meeting. In accordance with the Board Attendance policy, the Board Chair, with a consensus of the Vice-Chair, has elected to Issue a Waiver to the “Resigning Member” in lieu of issuing the Notice. Since the Issuance of Waiver was made verbally, the board minutes will suffice for documentation purposes.

### **3. Committee to present report of Board Development/training topics/Calendar review**

Roseada presented the committee report. At this time they feel the committee needs to continue to review the Board Development/training topics/Board Calendar and present another report for the September meeting. A motion to continue with the committee was made by Roseada and seconded by Tommy. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

### **4. Governance Manual Confirmation and Agreement (signature page)**

Per Board calendar, members are to sign a signature page stating:

- a) I understand the mission of CLHSD and agree to support the mission as it relates to the role I am assuming as a Governing Board member;
- b) I have received, read and understand the Board Members’ Code of Conduct and Conflict of Interest Policy; and I hereby state that I do not, to the best of my knowledge, have any conflict of interest that may be seen as competing with the interests of CLHSD, nor does any relative or business associate have such an actual or potential Conflict of Interest;
- c) I agree to comply in all respects with these policies.

Two members failed to sign the signature page; will have them sign at the September meeting.

### **5. Verify Board Ethics Training**

All board members provided a copy of their Ethics certificate for documentation.

## **VII. Next Month**

1. Policy Review: III. I. Governance Process: Cost of Governance: Tommy volunteered to review policy and report at September meeting.

2. Policy Review: III. A. Global Governance Commitment: Clarence volunteered to review policy and report at September meeting.

3. Policy Review: III. B. Governance Style: Sharon volunteered to review policy and corresponding procedure (Board Recruitment and Succession Planning) and report at September meeting.

## **VIII. Questions/Comments As Solicited**

### **IX. Announcements**

Next meeting is September 11<sup>th</sup>.

### **X. Adjournment**

James asked for a motion to adjourn the meeting. Harry made the first motion and Roseada seconded. There were no comments or discussion from the board members or public and motion carried. Meeting was adjourned at 7:50 pm.